



Council of Champions Mission & Charter

The Council of Champions is a peer group of ambitious, engaged employees within the life sciences industry that serves as advocates for and ambassadors of Life Science Cares (LSC). As a group, the Council of Champions is charged with building and strengthening the community who support LSC, raising critical funds to support our grant making, and contributing directly to our program through volunteerism and service. As with all of our work, the Council strives to create an environment of inclusion and celebrates diversity in gender identity, race, sexual orientation, physical or mental ability, ethnicity, and experience.

Goals: The goals of the council are to raise a minimum of \$15,000 and assist LSC with the execution of 3-5 events annually.

Membership Commitments

All Council members are expected to contribute the following:

1. **Time:** Each Council member makes an annual commitment to actively participate in Council activities. This includes attending monthly Council meetings (at least 50% in person) and donating time, and talent to help plan and execute LSC events and programs.
2. **Connections:** Each Council member should have the ability and willingness to help recruit volunteers and event attendees or sponsors from within their respective places of employment, as well as through their larger personal and professional networks, encouraging new people to support LSC's work.
3. **Financial Support:** Each Council member is expected to donate or raise at least \$1,000 annually for Life Science Cares. This commitment can be satisfied by cash contributions, securing gifts from others, securing event sponsorship or registration from others, or securing raffle or auction items. Up to \$200 of the expected contribution can be earned through hours of volunteer service. COC members will accrue \$25 for every hour they volunteer outside of regular meetings. Fundraising commitments will be self-reported by Council members.

Membership Benefits

1. **Networking and Leadership:** Network with other industry leaders and make connections to the Greater Boston philanthropic community, while also building your professional and leadership skills.
2. **Hands-On Volunteering:** Be connected to high quality, impactful volunteer opportunities through the network of LSC's nonprofit partners.
3. **Charitable Event Invitations:** Members of the Council will be invited to represent LSC at nonprofit galas, fundraisers or other events with no personal financial contribution required.
4. **Nonprofit Nominations:** Council members can nominate nonprofit organizations to be considered as partner organizations for LSC. (NOTE: The Board of Directors is solely responsible for reviewing and approving nonprofit partners.)
5. **Portfolio and Experience Building:** Council members will add to their resumes by building a portfolio of deliverables and gain experience planning and executing events.

Governance

The Council of Champions will be governed by a Chair or Co-Chairs and an Incoming Chair working in conjunction with LSC staff to carry out the organization's goals. The Co-Chairs will share responsibilities and work to train the Incoming Chair so they can take over the governance of the Council. Terms will be one-year in length.

Interested in joining the Council of Champions?

Email Amber Black at amber@lifesciencecares.org.

Co-Chair Job Description

The Co-Chairs of the Council of Champions are responsible for leading the Council and ensuring its impact and efficacy. In addition, the chairs are responsible for keeping record of the Council's activities. Responsibilities are as follows:

- Set schedule of meetings and send out invites
- Create and distribute meeting agenda
- Take attendance at meetings
- Designate someone to take notes/minutes and distribute to the group
- Follow with individuals around completion of action items
- Recruit and on-board new Council members

The Incoming Chair will spend the year working with and learning from the Co-Chairs with the expectation that they will take over leadership of the Council in the following year.